

**Overview**

Johnsburg School District 12 has made a commitment to send the majority of school correspondence electronically. This includes: academic progress reports and report cards (Pre-Kindergarten thru 4<sup>th</sup> Grade sends academic reports via paper to all students); newsletters; upcoming event details; other informational resources. To disseminate this information we utilize a variety of technology systems including Skyward Family Access, Email Announcements and the AlertNow Automated Telephone Call System.

Any parent / guardian that would like to receive **paper copies** of academic correspondence is requested to complete the form below and submit to your child's school office. Please remember to fill out a copy of this form for each child enrolled in the District each academic year.

***Request for Paper Copies of Academic Correspondence***

Student Name: \_\_\_\_\_

Grade Level: \_\_\_\_\_

Parent Name: \_\_\_\_\_

\_\_\_\_\_  
Parent Signature\_\_\_\_\_  
Date